EDUCATION/CHT BUILDING
GSM Program Office, 2nd Floor North
4610 X Street, Room 2203
Sacramento, CA 95817

PROGRAM HOURS
Mon - Thurs: 5:00 PM to 9:00 PM
Friday: 1:00 PM to 9:00 PM
Saturday: 8:30 AM to 4:30 PM

Usage outside of GSM Program Hours must be arranged in advance. To make arrangements please email instructional@gsm.ucdavis.edu

LOCATION
The Sacramento Education/CHT Building is located on the UC Davis Sacramento Campus, south of the Medical Center at 4610 X Street. This facility is shared with the UC Davis School of Medicine and School of Nursing, which run programs during weekdays. The GSM has exclusive use of the second floor of the north wing during program hours.

BUILDING ACCESS
The exterior doors are locked after 6:30 p.m. on weeknights and all day on weekends.

Instructors can request an access badge by contacting instructional@gsm.ucdavis.edu. These are required for security purposes, and to allow entrance to the building and GSM Office (Rm. 2203) 24/7 and is different than Davis and Bay Area campus access.

STAFF CONTACTS

INSTRUCTIONAL RESOURCES STAFF

Dedan Sims
Instructional Operations Manager
(916) 734-3937
(916) 607-5083 (cell)
sims@ucdavis.edu

Christina Sanchez
Director, Project & Instructional Resources
(530) 752-5330, (530) 574-7438 cell
chrsanchez@ucdavis.edu

STUDENT SERVICES STAFF

Inger Maher
Director, Student and Academic Services
(530) 754-7529
ilmaher@ucdavis.edu

Jason Choi
Program Manager, Sacramento Part-Time MBA
(916) 307-8883
jwcchoi@ucdavis.edu
BEFORE YOU ARRIVE TO THE EDUCATION BUILDING

Do not come to campus if you are not feeling well.

- Complete the Daily Symptom Survey.
- Everyone is required to wear face coverings indoors, regardless of vaccination status.
- If fully vaccinated, the only time a face covering can be removed indoors is when that person is alone in an office with the door closed, or when alone in a cubicle with wall heights higher than the occupant’s head when seated. If unvaccinated, individuals must wear a face covering at all times and outdoors in crowded spaces.

UPDATE:

- Starting January 17: Vaccinated individuals will no longer be required to test. Asymptomatic testing is now voluntary and strongly recommended. Unvaccinated individuals must continue to get tested every four days.

EVENT GUIDANCE:

Vaccination or proof of a recent negative COVID-19 test is required for all indoor events of 100 or more attendees at a UC Davis facility that include food or drinks. Entrance requirement can be met in one of the following ways:

- UC Davis Affiliates must show Daily Symptom Survey approval upon arrival.
- UC Davis Health employees can display their ID bearing an orange sticker confirming vaccination status, or the survey output with proof of a negative COVID-19 test result from the last 72-hours.
- Non-affiliate attendees must complete the online screening survey and show their proof of vaccination. Visitors who are unvaccinated or partially vaccinated must also show documentation of a negative SARS-CoV-2 test, with the specimen collected within 72 hours before each visit. Those individuals may use either PCR or antigen testing. Sacramento County has resources for testing locations and information.

Eating is only permitted indoors in designated areas, please check with your point of contact.

REPORTING POSITIVE COVID RESULT:

- Employees and students must report a COVID-19 diagnosis for themselves or someone with whom they share a residence. To report a positive case or concern, email reportcovid@ucdavis.edu
- You may also visit the Campus Reporting website for more information.

NON-COMPLIANCE OF PUBLIC HEALTH POLICIES:

* To report non-compliance, more information can be found at the bottom of the Campus Ready website.

If you have any questions or concerns about campus COVID Safety procedures and protocols,

Christina Sanchez
Sr. Director of Project & Instructional Resources OR
(chrsanchez@ucdavis.edu)
530-574-7438 (cell).

UC Davis Safety Services
campusready@ucdavis.edu
safetyservices.ucdavis.edu

Last updated: 12/1/2021
CLASSROOMS AND MEETING ROOMS
For classes held Wednesdays, Fridays, Saturdays, and Sundays, there are two classrooms and our meeting rooms at the Sacramento Campus.

CLASSROOMS

<table>
<thead>
<tr>
<th>Room</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>2205</td>
<td>30</td>
</tr>
<tr>
<td>1204</td>
<td>60</td>
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</tbody>
</table>

MEETING ROOMS

<table>
<thead>
<tr>
<th>Room</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>2213</td>
<td>12</td>
</tr>
<tr>
<td>2204</td>
<td>16</td>
</tr>
<tr>
<td>2207</td>
<td>16</td>
</tr>
<tr>
<td>2208</td>
<td>12</td>
</tr>
</tbody>
</table>
RECORDING & CONFERENCING
Audio and video conferencing are available between rooms or with outside locations. Written instructions for this are attached to the podium and can be found in each classroom.

Due to Covid-19, classes held on Zoom will be recorded and available on the class Canvas page for 90 days.

GSM OFFICE - SUITE 2203
There is one multi–function printer and copier in Room 2203 available for use. This area contains various office and mailing supplies, a refrigerator, and a microwave. Faculty and visiting faculty have a mailbox at Gallagher Hall in Davis. Visiting faculty will only have access to a mailbox during the quarter they are teaching.

PRINTING
A printer is available in Room 2203. You will need a UC Health System computing account to be able to print via the Wifi access. Please contact Dedan Sims, Instructional Operations Manager for access. Access may take up to 1 week to process.

STUDENT MAILBOXES
These are located in the GSM Office, room 2203. Faculty can either distribute assignments in class or in the mailboxes.

Note: Cross registered student’s mailboxes are located at their home campus. On-site staff are able to return items to their home campus.

GUEST SPEAKERS
All guest speakers will require a parking pass. GSM gifts are also available to give to your guest. To make arrangements for these items, please submit requests one week in advance to instructional@gsm.ucdavis.edu

CLEANING PROCEDURES
To keep our campus community safe, extra cleaning procedures will take place. High contact surfaces will be sanitized between classes, and classrooms will be cleaned each evening.
DIRECTIONS
From the Bay Area
• Take Interstate 80 East
• Continue onto I-80 BUS E/US-50 E/Capital City Freeway
  (signs for Interstate 80 Business/ Sacramento/South Lake Tahoe)
• Continue onto US-50E
• Take Exit 7 for 34th St.
• Turn left onto 34th St.
• Take the 1st right onto T St.
• Slight right onto Stockton Blvd
• Turn left at X St.
• The GSM is the building on the right at the corner of X St. and 48th St.

From UC Davis
• Take Interstate 80 E in Davis
• Follow I-80 E and US-50 E to 34th St. in Sacramento
• Take Exit 7 for 34th St.
• Turn left onto 34th St.
• Take the 1st right onto T St.
• Slight right onto Stockton Blvd
• Turn left at X St.
• The GSM is the building on the right at the corner of X St. and 48th St.

PARKING - Permit Required
Faculty and Students with UC Davis Campus
“C” permits can park in unmarked spaces in lot 14. Those with “A” permits can park in unmarked spaces in lots 12, 14, 15, 17, 18, 25, 28, 30.
Lot 12 is closest to the Education/CHT Building.

To manage your account and purchase permits online access:
https://ucdmc.aimsparking.com

WEEKDAY GS PERMIT: $75/qtr
• Valid Monday – Thursday from 4:30 pm to midnight, Friday noon to midnight, all day Saturday and Sunday

WEEKEND GS-W PERMIT: $45
• Valid Friday noon to midnight, all day Saturday and Sunday

Daily Pass:
$6/day
Purchase daily permits in lots, 14, 15, 25; or use the FlowBird App to purchase a daily parking pass (Daily permits valid in “C” lots).